



PO Box 43314
Vestavia Hills, AL 35243

Meeting Minutes for January 16, 2020

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| CALL TO ORDER | 1:20 PM | | | | | |
| OFFICERS ROLL CALL | <i>Current & Voting Board Members</i> | | | <i>Past & Non-Voting Board Members</i> | | |
| P = Present PH = Phone A = Absent E = Excused | <u>President</u> John English | P | Missy Ellis - Dec 19, 2020 | A | <u>Past-Past-Past President</u> Michael Davis | E |
| | <u>Vice-President</u> Charlie Marriaga | E | Freddie Boudin Dec 19, 2020 | PH | <u>Past-Past President</u> Steve LeMay | A |
| | <u>Secretary</u> Don Yarbrough | P | Josh Dogan - Dec 19, 2020 | PH | | |
| | <u>Treasurer</u> Jeff Theo | P | Wesley Lowman - Dec 19, 2021 | P | | |
| | <u>Past-President</u> Danny Horn | PH | Steve Schoonover - Dec 19, 2021 | P | Also present: | Bryan Wood |
| | | | Ryleigh Tatum - March 2024 | P | | |
| | | | Jerrub Hammrich - March 2024 | PH | | |
| NUMBER OF MEMBERS PRESENT | 10 | | QUORUM ? 6 needed | Yes | | |
| READING OF MINUTES FROM PREVIOUS MEETING | Approved without Changes OR Approved with Correction(s) | Previously approved without changes via e-mail. | | | | |
| MEMBERSHIP REPORT by Josh Dogan | <u>End of ... # of members</u> Dec 2016: 47 Dec 2017: 43 Dec 2018: 55 (13 contractors; 14 engineers; 26 suppliers; 2 students) December 2019: 61 (15 contractors; 17 engineers; 27 suppliers/manufacturers; 1 students; 1 undeclared) Ryleigh Tatum will be taking over the membership duties shortly. | | | | | |
| PRESIDENT'S REPORT | <ul style="list-style-type: none"> - For the next meetings, make sure we tell speakers what format WE need for presentations. - Don believes we have 3 sets of profile chips left. John E would like to have at least 5 sets in stock. - Feb 27 -28 National ICRI Roundtable in Tampa FL. Would like to have two (2) people to attend. GSC will pay for expenses. | | | | | |
| TREASURER'S REPORT | Balance as of today: <i>Available upon request by member</i> | Last meeting: <i>Available upon request by member</i> | <ul style="list-style-type: none"> - Pay pal balance < <i>Available upon request by member</i> > (included in total balance) - A couple of board members still owe for shirts. Individual BOD members' ICRI GSC shirts to be paid for by the BOD members via check. Don Y to send out info on cost. UPDATE 2019-06-20: Don said we to figure on \$40/shirt. - Wesley, as nominee for Treasurer, will consider Excel vs. QuickBooks. | | | |
| REPORT OF COMMITTEES | | | | | | |

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| Scholarship & Membership Committee | Manage membership; membership status updates; e-mail reminders to update membership; target universities for expansion of student members; all things scholarship related (create questions for applicants, evaluate applications, etc.). | <u>Head:</u> Vice-President (Charlie Marriaga) <u>Committee Members:</u> Josh Dogan, John English, Bryan Wood | - Bryan W has nothing to report. - Bryan W & Charlie M needs to initiate the scholarship for this fall. He will be in touch with committee members. |
| Speakers & Topics Committee | Create topics for all events; line up speakers & produce their bios. | <u>Head:</u> President (John English) <u>Committee Members:</u> Michael Davis, Bryan Wood, Ryleigh Tatum, Ryan Mayberry & Wesley Lowman | <u>Spring Pensacola Meeting</u> Looking at either March 5 or 12, 2020. Title: <i>Concrete Repair: The Process</i> SPEAKERS Kirk: Non-destructive stuff. Bryan W: Condition assessment. Jerrub: Best practices for concrete repair. Legal: Daniel Upton Open forum: Applying application standards; audience invited to share their stories and knowledge in poorly executed projects. Bryan W to call Kirk. Freddie B to contact Daniel Upton (Upton/Morris). Make sure they have their presentations on a flash drive and ready to go. |
| Web Content & Media Committee | Liaison to site creator/manager (WTI); creating and managing website/social media/blog content in a timely manner; creating fliers for events; creating content for CRB and ICRI National; taking pictures at events and posting them; manage DropBox; manage Constant Contact. | <u>Head:</u> Secretary (Don Yarbrough) <u>Committee Members:</u> Josh Dogan, Danny Horn, Steve Schoonover, Jeff Theo | We are live, but still need a lot of work done...almost all of which is our (ICRI GSC) delay. Head shots for BOD pics. Banners: Steve to send out e about needing pics. Info sheets for members to fill out. Headshots and info. Motion made and approved to file our credit card with WTI for payment after approval of invoice. |
| Event Committee | Responsible for venues; responsible for providing event info to Web Content & Media committee; manage catering (food/drinks/ice/snacks); booths; sponsors; all things physical (ICRI bulletins, coupons, literature, signage, computer). | <u>Head:</u> Treasurer (Jeff Theo) <u>Committee Members:</u> Freddie Boudin, Danny Horn, Don Yarbrough | PENSACOLA MEETING Freddie B: March 6 or 12, 2020. Recommendation for 5th. Freddie to check on that date. Danny H to check on rooms/hotel. Do we want to go to three <i>meetings</i> per year (Fall/Winter/Spring) and 1 or 2 Summer Socials? - Yes. Two all days in non-SEAOAL year, plus one ½ day meeting. In a joint SEAOAL year, GSC will have one all day and one ½ day meeting. Meetings will still be \$135 members/\$160 non-members For future meetings: Sponsorships: <u>PREMIER SPONSOR:</u> \$1,000.00 (includes tabletop + 1 tickets + logo on flyer and recognition, and screen recognition + get to speak for up to 5 minutes) <u>GOLD SPONSOR:</u> \$750.00 (includes tabletop + 1 ticket + logo on flyer and recognition , and screen recognition) <u>SILVER SPONSOR:</u> \$500.00 (includes tabletop + 1 ticket + logo on flyer and recognition) Tabletops: \$250 (includes 1 ticket) ***** Josh D: ACEC has a meeting coming up which we should be sponsoring with a table etc. Steve is looking into the banners and brochures for such. Does National have anything for table top presentations? Anything we can copy? |
| | E-mail list purging | Danny Horn, Don Yarbrough, Wesley Lowman, Freddie Boudin | List has gotten smaller as Danny deletes those e-mails/members that are bounced back. |
| | National Chapter | Bryan Wood | Not called for. |
| UNFINISHED BUSINESS | Future meetings: | Not called for. | |
| | Google Drive & Constant Contact: | Not called for. | |

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| | Sign / Banner easel & logo update: | Steve to try and get banner basics done. Submit to Media Committee and John E. |
| | Constant Contact update (Missy with assistance from Wesley) | Danny Horn will be handing the Constant Contact duties off to Ryleigh Tatum on Thursday, January 23, 2020. |
| | Update of our Literature and handouts | Don Y to get listing of what we've on hand, and we need 3 sets of chips. |
| | Looking at other Chapter's ways to market via web and social media etc: | Two weeks prior to every conference / seminar each BOD member will be responsible for contacting "X" number of members who have not registered for the event. |
| | Karma Management | No report. |
| | Insurance | |
| | ID regional heat zones from our membership roster. | Danny, Bryan, and a few others to contact engineers etc to have a lunch meeting with potential members in MS. Plus we take out booths in other organizations meetings. Same for FL. |
| NEW BUSINESS | | |
| | <p>Newly elected officers are: Don Yarbrough - President Jeff Theo - VP Steve Schoonover - Secretary Wesley Lowman - Treasurer Ryleigh Tatum - Officer Elect John English - Past-President</p> <p>New BOD members to be voted on at Spring Meeting.</p> <p>Don Y said the National meeting was superb. Next National meeting in Vancouver in March 23-25 2020.</p> <p>Bryan Wood to send BOD copy of our by-laws.</p> <p>Send out e-mail blast to members re sponsorship opportunity for spring meeting.</p> <p>"Member Showcase" that allows a member to do a 15 minute presentation about their company. Motion made and approved.</p> <p>Potential BOD members: Grey Wells from Christy Cobb...John E to call him. Michael McCauley from SDG...Steve S to contact within a month.</p> | |
| ICRI ROUNDTABLE | | |
| | John English, Don Yarbrough | Meeting is Feb 27 & 28. Need two volunteers, please. GSC will pay expenses. |
| NEXT MEETING SCHEDULED | | |
| | February 12, 2020 at 1:00 PM at DoubleTree. | |
| RECORDED & SUBMITTED BY: | | |
| | Steve Schoonover | |