



PO Box 43314
Vestavia Hills, AL 35243

Meeting Minutes for February 12, 2020

CALL TO ORDER	1:20 PM					
OFFICERS ROLL CALL	<i>CURRENT & VOTING BOARD MEMBERS</i>				<i>NON-VOTING BOARD MEMBERS</i>	
P = Present PH = Phone A = Absent E = Excused	<i>Officers</i>		<i>At Large Board Members</i>		<i>Includes Guests and Members Whom May Be Present</i>	
	<u>President</u> Don Yarbrough	P	Missy Ellis - Dec 19, 2020	A	<u>Past-Past-President</u> Danny Horn	P
	<u>Vice-President</u> Jeff Theo	P	Freddie Boudin Dec 19, 2020	PH	<u>Past-Past-Past-Past President</u> Michael Davis	E
	<u>Secretary</u> Steve Schoonover	P	Josh Dogan - Dec 19, 2020	E	<u>Past-Past-Past President</u> Steve LeMay	P
	<u>Treasurer</u> Wesley Lowman	PH	Jerrub Hammrich - March 2024	A		
	<u>Past-President</u> John English	P	?		Also present:	Bryan Wood
	<u>Officer Elect</u> Ryleigh Tatum	E	?			
NUMBER OF MEMBERS PRESENT	8	QUORUM NOT NEEDED except for financial decisions, then 8 needed.			Quorum:	N/A
READING OF MINUTES FROM PREVIOUS MEETING	Approved without Changes OR Approved with Correction(s)	Previously approved without changes via e-mail.				
MEMBERSHIP REPORT by Josh Dogan	<p><u>End of ... # of members</u> Dec 2016: 47 Dec 2017: 43 Dec 2018: 55 (13 contractors; 14 engineers; 26 suppliers; 2 students) December 2019: 61 (15 contractors; 17 engineers; 27 suppliers/manufacturers; 1 students; 1 undeclared)</p> <p>Ryleigh Tatum will be taking over the membership duties shortly. Steve S must begin helping her and learning this info per By Laws.</p>					
PRESIDENT'S REPORT	<ul style="list-style-type: none"> - For the next meetings, make sure we tell speakers what format WE need for presentations. - Don believes we have 3 sets of profile chips left. John E would like to have at least 5 sets in stock. - Feb 27 -28 National ICRI Roundtable in Tampa FL. Would like to have two (2) people to attend. GSC will pay for expenses. 					
TREASURER'S REPORT	Balance as of today: <i>Available upon request by member</i>	Last meeting: <i>Available upon request by member</i>	<p>Nothing changed this meeting.</p> <p>Notes from last meetingL</p> <ul style="list-style-type: none"> - Pay pal balance <<i>Available upon request by member</i>> (included in total balance) - A couple of board members still owe for shirts. Individual BOD members' ICRI GSC shirts to be paid for by the BOD members via check. Don Y to send out info on cost. UPDATE 2019-06-20: Don said we to figure on \$40/shirt. - Wesley, as nominee for Treasurer, will consider Excel vs. QuickBooks. 			

REPORT OF COMMITTEES			
<i>Scholarship & Membership Committee</i>	Manage membership; membership status updates; e-mail reminders to update membership; target universities for expansion of student members; all things scholarship related (create questions for applicants, evaluate applications, etc.).	<p><u>Head:</u> Vice-President (Jeff Theo)</p> <p><u>Committee Members:</u> Josh Dogan, John English, Bryan Wood</p>	<p>Nothing to report at this time.</p> <p>Notes from last meeting:</p> <p>- Bryan W & Charlie M needs to initiate the scholarship for this fall. He will be in touch with committee members.</p>
<i>Speakers & Topics Committee</i>	Create topics for all events; line up speakers & produce their bios.	<p><u>Head:</u> President (don Yarbrough)</p> <p><u>Committee Members:</u> Michael Davis, Bryan Wood, Ryleigh Tatum, Ryan Mayberry & Wesley Lowman</p>	<p>Bryan W handling this.</p> <p><u>Spring Pensacola Meeting</u> Looking at either March 5 or 12, 2020. Title: <i>Concrete Repair: The Process</i></p> <p>SPEAKERS Kirk: Non-destructive stuff. Bryan W: Condition assessment. Jerrub: Best practices for concrete repair. Legal: Daniel Upton Open forum: Applying application standards; audience invited to share their stories and knowledge in poorly executed projects.</p> <p>Bryan W to call Kirk. Freddie B to contact Daniel Upton (Upton/Morris). Make sure they have their presentations on a flash drive and ready to go.</p>
<i>Web Content & Media Committee</i>	Liaison to site creator/manager (WTI); creating and managing website/social media/blog content in a timely manner; creating fliers for events; creating content for CRB and ICRI National; taking pictures at events and posting them; manage DropBox; manage Constant Contact.	<p><u>Head:</u> Secretary (Steve Schoonover)</p> <p><u>Committee Members:</u> Josh Dogan, Danny Horn, Jeff Theo</p>	<p>We are live, but have made changes to site, including Pensacola nighttime shot.</p> <p>Steve to setup DropBox with passworded folder for minutes with financials.</p> <p>t still need a lot of work done...almost all of which is our (ICRI GSC) delay.</p> <p>Head shots for BOD pics.</p> <p>Banners: Steve to send out e about needing pics. Info sheets for members to fill out.</p> <p>Headshots and info.</p> <p>Motion made and approved to file our credit card with WTI for payment after approval of invoice.</p>

<p><i>Event Committee</i></p>	<p>Responsible for venues; responsible for providing event info to Web Content & Media committee; manage catering (food/drinks/ice/snacks); booths; sponsors; all things physical (ICRI bulletins, coupons, literature, signage, computer).</p>	<p><u>Head</u>: Treasurer (Wesley Lowman)</p> <p><u>Committee Members</u>: Freddie Boudin, Danny Horn, Don Yarbrough</p>	<p>Josh D: ACEC has a meeting coming up which we should be sponsoring with a table etc. Steve is looking into the banners and brochures for such. Does National have anything for table top presentations? Anything we can copy? UPDATE: Steve S. spoke with Dale R. Dale said this is to be addressed and provided at the Roundtable later this month.</p> <p>A bit of confusion as to how to handle speakers that also want a booth; how many free tix they receive, etc. This will be taken up at the Pensacola BOD meeting.</p> <p>PENSACOLA MEETING</p> <p>See the <u>info flyer</u> for special room rates and codes to use.</p> <p>Freddie: Has legal presentation on board for Pensacola meeting.</p> <p>A dinner will take place at the <u>Atlas Oyster House</u> at 7:00 PM on March 4 (night before our meeting). To get a head count for the restaurant you must RSVP back to Wesley Lowman (wesley.lowman@lehighhanson.com) or Steve Schoonover (s3structural@gmail.com) not later than COB on Monday, March 2, 2020.</p> <p>“<u>Member Showcase</u>” that allows a member to do a 15 minute presentation about their company. Motion made and approved. Motion made and approved Joe DeReuil, PE, and C-Sharpe.</p> <p>A <u>Custom SAILING ADVENTURE for spouses</u> will take place on March 5 while members attend the conference. Up to six (6) people can go; they will decided what they want to do (dolphin viewing, exploring a deserted island, snorkeling, sightseeing, etceteras). From 10:00 AM till 2:00 PM. Participants can bring their own food and drink, and will also decide what they want to do for lunch: when it is, where it is (bring their own and eat on the sailboat or stop and dock at a restaurant. Up to 6 people can attend, so first to sign up via e-mail to Steve Schoonover (s3structural@gmail.com) will be accepted, but we must know not later than February 21 in order to reserve the boat. Cost for the trip and transportation will be paid for by your ICRI Gulf South Chapter!</p> <ul style="list-style-type: none"> - Note that if inclement weather prevents this trip other arrangements (historical tour, etceteras) will be decided upon. <p>OLD ITEMS RETAINED FOR FUTURE USE:</p> <p>Do we want to go to three <i>meetings</i> per year (Fall/Winter/Spring) and 1 or 2 Summer Socials?</p> <ul style="list-style-type: none"> - Yes. Two all days in non-SEoAL year, plus one ½ day meeting. In a joint SEoAL year, GSC will have one all day and one ½ day meeting. <p>Meetings will still be \$135 members/\$160 non-members</p> <p>For future meetings: Sponsorships:</p> <p><u>PREMIER SPONSOR</u>: \$1,000.00 (includes tabletop + 1 tickets + logo on flyer and recognition, and screen recognition + get to speak for up to 5 minutes)</p> <p><u>GOLD SPONSOR</u>: \$750.00 (includes tabletop + 1 ticket + logo on flyer and recognition , and screen recognition)</p> <p><u>SILVER SPONSOR</u>: \$500.00 (includes tabletop + 1 ticket + logo on flyer and recognition)</p> <p>Tabletops: \$250 (includes 1 ticket)</p>
	<p>E-mail list purging</p>	<p>Danny Horn, Don Yarbrough, Wesley Lowman, Freddie Boudin</p>	<p>List has gotten smaller as Danny deletes those e-mails/members that are bounced back. Still over 600 receiving our e-mails.</p>
	<p>National Chapter</p>	<p>Bryan Wood</p>	<p>Steve S going to Roundtable in Tampa.</p> <p>Chapter Awards being completed and will be turned into National NLT Monday Feb 17.</p>
<p>UNFINISHED BUSINESS</p>	<p>Future meetings:</p>	<p>Not called for.</p>	
	<p>Google Drive & Constant Contact:</p>	<p>Steve & Danny to work on.</p>	
	<p>Sign / Banner easel & logo update:</p>	<p>Steve to try and get banner basics done. Submit to Media Committee and John E.</p>	

	Constant Contact update (Missy with assistance from Wesley)	Danny Horn will be handing the Constant Contact duties off to Ryleigh Tatum on Thursday, January 23, 2020.
	Update of our Literature and handouts	Don Y to get listing of what we've on hand, and we need 3 sets of chips.
	Looking at other Chapter's ways to market via web and social media etc:	Two weeks prior to every conference / seminar each BOD member will be responsible for contacting "X" number of members who have not registered for the event.
	Karma Management	No report.
	Insurance	Steve handling.
	ID regional heat zones from our membership roster.	Danny, Bryan, and a few others to contact engineers etc to have a lunch meeting with potential members in MS. Plus we take out booths in other organizations meetings. Same for FL.
NEW BUSINESS	<p>New BOD members to be voted on at Spring Meeting. NOTE that we must have a TOTAL of six (6) At Large Board members!!</p> <p>Send out e-mail blast to members re sponsorship opportunity for spring meeting.</p> <p>Motion made to pay for sailing boat trip; approved.</p> <p>Potential BOD members: Grey Wells from Christy Cobb...John E to call him. Michael McCauley from SDG...Steve S to contact within a month.</p> <p>Chapter insurance paperwork completed.</p> <p>Motion made to explore desktop speakerphone for future meetings.</p> <p>Steve S. reviewed the By Laws. Further items will be addressed at the pensacola Meeting.</p>	
ICRI ROUNDTABLE	John English, Don Yarbrough	Meeting is Feb 27 & 28. Need two volunteers, please. GSC will pay expenses.
NEXT MEETING SCHEDULED	March 4, 2020, 2:00 PM at Pensacola Grand Hotel.	
RECORDED & SUBMITTED BY:	Steve Schoonover	