



PO Box 43314
Vestavia Hills, AL 35243

Meeting Minutes for March 4 and 5, 2020

CALL TO ORDER	2:11 PM					
OFFICERS ROLL CALL	<i>CURRENT & VOTING BOARD MEMBERS</i>				<i>NON-VOTING BOARD MEMBERS</i>	
P = Present PH = Phone A = Absent E = Excused	<i>Officers</i>		<i>At Large Board Members</i>		<i>Includes Guests and Members Whom May Be Present</i>	
	<u>President</u> Don Yarbrough	P	Missy Ellis - Dec 19, 2020	A	<u>Past-Past-President</u> Danny Horn	P
	<u>Vice-President</u> Jeff Theo	P	Freddie Boudin Dec 19, 2020	PH	<u>Past-Past-Past-Past President</u> Michael Davis	EX
	<u>Secretary</u> Steve Schoonover	P	Josh Dogan - Dec 19, 2020	P	<u>Past-Past-Past President</u> Steve LeMay	A
	<u>Treasurer</u> Wesley Lowman	P	Jerrub Hammrich - March 2024	P	Josh Lloyd, PE George Harrison	SGS North America (ICRI GA Chapter)
	<u>Past-President</u> John English	P	?		Also present:	Bryan Wood
	<u>Officer Elect</u> Ryleigh Tatum	PH	?		Bo Cristwell	TTL
NUMBER OF MEMBERS PRESENT	11	QUORUM NOT NEEDED except for financial decisions, then 8 needed.			Quorum:	N/A
READING OF MINUTES FROM PREVIOUS MEETING	Approved without Changes OR Approved with Correction(s)	Previously approved without changes via e-mail.				
MEMBERSHIP REPORT by Josh Dogan	<p><u>End of ... # of members</u> Dec 2016: 47 Dec 2017: 43 Dec 2018: 55 (13 contractors; 14 engineers; 26 suppliers; 2 students) December 2019: 61 (15 contractors; 17 engineers; 27 suppliers/manufacturers; 1 students; 1 undeclared) March 2020: 64 total (18 contractors; 17 PEs; 28 suppliers; 1 undeclared)</p> <p>Bryan W and Jeff Theo to write letter to National requesting change in members signing up to National <i>and Chapter</i>.</p> <p>Ryleigh Tatum will be taking over the membership duties shortly. Steve S must begin helping her and learning this info per By Laws.</p>					
PRESIDENT'S REPORT	- Welcomed guests.					
TREASURER'S REPORT	Balance as of today: <i>Available upon request by member</i>	Last meeting: <i>Available upon request by member</i>	- Pay pal balance \$0.00 (included in total balance) - A couple of board members still owe for shirts. Individual BOD members' ICRI GSC shirts to be paid for by the BOD members via check. Don Y to send out info on cost. UPDATE 2019-06-20: Don said we to figure on \$40/shirt.			
REPORT OF COMMITTEES						

Scholarship & Membership Committee	Manage membership; membership status updates; e-mail reminders to update membership; target universities for expansion of student members; all things scholarship related (create questions for applicants, evaluate applications, etc.).	<u>Head:</u> Vice-President (Jeff Theo) <u>Committee Members:</u> Josh Dogan, John English, Bryan Wood	Nothing to report at this time. ACEC meeting coming up end of July. We need to have a booth there. Steve needs photos of projects for banners.
Speakers & Topics Committee	Create topics for all events; line up speakers & produce their bios.	<u>Head:</u> President (Don Yarbrough) <u>Committee Members:</u> Michael Davis, Bryan Wood, Ryleigh Tatum, Ryan Mayberry & Wesley Lowman	Bryan W handling this. <u>Summer Meeting</u> Possible places: Top Golf; Civil Axe Throwing; Clay shoots. Jerrub will be coming up with some topics Thermal effects of concrete.
Web Content & Media Committee	Liaison to site creator/ manager (WTI); creating and managing website/ social media/blog content in a timely manner; creating fliers for events; creating content for CRB and ICRI National; taking pictures at events and posting them; manage DropBox; manage Constant Contact.	<u>Head:</u> Secretary (Steve Schoonover) <u>Committee Members:</u> Josh Dogan, Danny Horn, Jeff Theo	We are live, but have made changes to site, including Pensacola nighttime shot. Steve to setup DropBox with passworded folder for minutes with financials. UPDATE: All files will be housed on the site!! Banners: Steve to send out e about needing pics. Info sheets for members to fill out. Motion made and approved to file our credit card with WTI for payment after approval of invoice.
Event Committee	Responsible for venues; responsible for providing event info to Web Content & Media committee; manage catering (food/drinks/ice/snacks); booths; sponsors; all things physical (ICRI bulletins, coupons, literature, signage, computer).	<u>Head:</u> Treasurer (Wesley Lowman) <u>Committee Members:</u> Freddie Boudin, Danny Horn, Don Yarbrough	Josh D: ACEC has a meeting coming up which we should be sponsoring with a table etc. Steve is looking into the banners and brochures for such. Does National have anything for table top presentations? Not really, but they will look into creating something. A bit of confusion as to how to handle speakers that also want a booth; how many free tix they receive, etc. This will be taken up at the Pensacola BOD meeting. UPDATE: All speakers will receive a booth and one (1) ticket for entry. OLD ITEMS RETAINED FOR FUTURE USE: Do we want to go to three <i>meetings</i> per year (Fall/Winter/Spring) and 1 or 2 Summer Socials? - Yes. Two all days in non-SEaAL year, plus one ½ day meeting. In a joint SEaAL year, GSC will have one all day and one ½ day meeting. Meetings will still be \$135 members/\$160 non-members. Looking at raising non-member rate to make it more attractive for them to become Chapter members. For future meetings: Sponsorships: <u>PREMIER SPONSOR:</u> \$1,000.00 (includes tabletop + 1 tickets + logo on flyer and recognition, and screen recognition + get to speak for up to 5 minutes) <u>GOLD SPONSOR:</u> \$750.00 (includes tabletop + 1 ticket + logo on flyer and recognition , and screen recognition) <u>SILVER SPONSOR:</u> \$500.00 (includes tabletop + 1 ticket + logo on flyer and recognition) Tabletops: \$250 (includes 1 ticket)
	E-mail list purging	Danny Horn, Don Yarbrough, Wesley Lowman, Freddie Boudin	List has gotten smaller as Danny deletes those e-mails/members that are bounced back. Still over 600 receiving our e-mails.
	National Chapter	Bryan Wood	Steve S went to Roundtable in Tampa. Details below from his notes. Chapter Awards being completed and will be turned into National NLT Monday Feb 17.
UNFINISHED BUSINESS	Future meetings:	Not called for.	
	Google Drive & Constant Contact:	Being deleted.	

	Sign / Banner easel & logo update:	Steve to try and get banner basics done. Submit to Media Committee and John E.
	Constant Contact update (Missy with assistance from Wesley)	Danny Horn will be handing the Constant Contact duties off to Ryleigh Tatum on Thursday, January 23, 2020.
	Update of our Literature and handouts	Don Y to get listing of what we've on hand, and we need 3 sets of chips.
	Looking at other Chapter's ways to market via web and social media etc:	Two weeks prior to every conference / seminar each BOD member will be responsible for contacting "X" number of members who have not registered for the event.
	Karma Management	Rhea still not able to take over.
	Insurance	Steve presented the D&O, and the GL, insurances obtained through The Prewitt Group. A motion was made and passed to go ahead with the D&O insurance. We are awaiting a copy of the GL from Dale R at National to determine if it will cover us.
	ID regional heat zones from our membership roster.	Danny, Bryan, and a few others to contact engineers etc to have a lunch meeting with potential members in MS. Plus we take out booths in other organizations meetings. Same for FL.
NEW BUSINESS	<p>New BOD members to be voted on at Spring Meeting. NOTE that we must have a TOTAL of six (6) At Large Board members!!</p> <p><i>Update for March 5, 2020, meeting:</i> The following individuals, at the recommendation of the Nominating Committee, were introduced, and approved by unanimous vote to become members of the BOD.</p> <p>Grey Wells, PE (Christy/Cobb) Gary Whitfield (HB Fuller Construction Products) Charlie Hageman (Mapei) Bo Cristwell, PE (TTL)</p> <p>Congratulations new Board Members!</p> <p>Chapter insurance paperwork completed.</p> <p>Motion made to explore desktop speakerphone for future meetings.</p> <p>Steve S. reviewed the By Laws. Further items will be addressed at the pensacola Meeting.</p>	

ICRI ROUNDTABLE

Steve Schoonover

Steve reviewed items as follows.

ICRI ROUNDTABLE 2020-02-27

National started implementing a mandatory safety message at all of their meetings.

Need "40 Under 40" nominees from the chapters!

Create a "Policy Manual" to cover the way we are doing business.

"ICRI CONFLICT OF INTEREST" document available from Dale R. I requested them. They moved much out of their By Laws and into Policy Manual as they are easier to change than By Laws.

Come up with ways to get "micro-volunteers."

Should give 4 months minimum notice for events! When you finish your Spring event, within one month have the date for the next one and plan it then!

Need CSMT and CSRT certifications!

ACI 562 Repair Code speakers available if we want to have one at a Chapter meeting.

BOD meeting every month...only way to stay on top of items.

1/2 day seminar + 1/2 day of golf (etc) Social events!

Calendar Calendar Calendar! Let the members know. Get it on the website.

National meetings: Those presenters CAN come to the Chapter meetings and present. Go to them and find out which ones you want.

Let firemen do presentation pertaining to falls/dangling other safety related.

On website Convention Presentation Archive -

https://www.icri.org/page/conv_handout_archive

Provide National/Dale with updates to our calendar and website VIA https://www.icri.org/page/chapter_submit

Change to ICRI Member logos <https://www.icri.org/page/Member-Logo-Download> for personal usage. Can also do chapter with it.

Works:

- Clay shoots have been successful, charge per team, also has sponsorships, awards at the end.
- Lunch meetings 1 hour networking, 1 hour presentation
- Each shooting station gets a sponsor at clay shooting.
- Golf Tournament, Brewery for social events, invite Property Managers/Condo Association Managers to seminars especially on coast; panel discussions.
- Two conferences per year due to large area of coverage; No theme for conferences, speakers from within and external of chapter
- Mega training - two day events - PDH = 10
- Axe throwing summer social from 3 - 5 PM, golf tourney, Christmas party with casino night,

Doesn't work:

- Breweries
- Lunch meetings.
- Lunch and breakfast meetings.
- Dinner meetings.

Student memberships

TVA Dam

Prophet within

Social + baseball

Shot-crete demo we did

Chapter Awards

- Get a local project awards program going!!

Insurance - ICRI National can provide a certificate of insurance for overall - NOT "officers and directors" insurance, also look into Treasurer's Bond

Our G&L quote includes "Employee Dishonesty" coverage which is the same.

At meetings give away a \$100 gift card - must be present to win...drawn from ALL of the member names, accumulating if member not present.

Double non-member pricing.

Committees: Heads are BOD members, they responsible for recruiting their own committee. President should not be on a committee.

"Items for discussion & items for decision"

BOD meetings should have set start and end time, but usually no more than one hour.

NEXT MEETING SCHEDULED	-
RECORDED & SUBMITTED BY:	Steve Schoonover