



PO Box 43314
Vestavia Hills, AL 35243

Meeting Minutes for June 4, 2020

CALL TO ORDER	1:33 PM					
OFFICERS ROLL CALL	<i>CURRENT & VOTING BOARD MEMBERS</i>				<i>NON-VOTING BOARD MEMBERS</i>	
P = Present PH = Phone A = Absent E = Excused	<i>Officers</i>		<i>At Large Board Members</i>		<i>Includes Guests and Members Whom May Be Present</i>	
	<u>President</u> Don Yarbrough	P	Freddie Boudin Dec 19, 2020	PH	<u>Past-Past-President</u> Danny Horn	P
	<u>Vice-President</u> Jeff Theo	P	Josh Dogan - Dec 19, 2020	PH	<u>Past-Past-Past-Past President</u> Michael Davis	A
	<u>Secretary</u> Steve Schoonover	P	Charlie Hagamen - February 2023	PH	<u>Past-Past-Past President</u> Steve LeMay	EX
	<u>Treasurer</u> Wesley Lowman	E	Jerrub Hammrich - February 2023	A		
	<u>Past-President</u> John English	P	Bo Cristwell - February 2023	PH	Also present:	Bryan Wood
	<u>Officer Elect</u> Ryleigh Tatum	PH	Gray Wells - February 2023	PH		
NUMBER OF MEMBERS PRESENT	11	QUORUM NOT NEEDED except for financial decisions, then 8 needed.			Quorum:	Yes
READING OF MINUTES FROM PREVIOUS MEETING	Approved without Changes OR Approved with Correction(s)	Previously approved without changes via e-mail.				
MEMBERSHIP REPORT by Josh Dogan	<u>End of ... # of members</u> Dec 2016: 47 Dec 2017: 43 Dec 2018: 55 (13 contractors; 14 engineers; 26 suppliers; 2 students) December 2019: 61 (15 contractors; 17 engineers; 27 suppliers/manufacturers; 1 students; 1 undeclared) March 2020: 64 total (18 contractors; 17 PEs; 28 suppliers; 1 undeclared) June 2020: 57 (15 contractors; 18 PEs; 24 suppliers)					
PRESIDENT'S REPORT	<ul style="list-style-type: none"> - Welcome to new board members! - Need to decided if we are going to have a seminar. - Need to decide if we're going to donate funds to worthy cause. 					
TREASURER'S REPORT	Balance as of today: <i>Available upon request by member</i>	Last meeting: <i>Available upon request by member</i>	<ul style="list-style-type: none"> - Pay pal balance \$0.00 (included in total balance) - A couple of board members still owe for shirts. Individual BOD members' ICRI GSC shirts to be paid for by the BOD members via check. Don Y to send out info on cost. UPDATE 2019-06-20: Don said we to figure on \$40/shirt. 			
REPORT OF COMMITTEES						

<p>Scholarship & Membership Committee</p>	<p>Manage membership; membership status updates; e-mail reminders to update membership; target universities for expansion of student members; all things scholarship related (create questions for applicants, evaluate applications, etc.).</p>	<p><u>Head:</u> Vice-President (Jeff Theo)</p> <p><u>Committee Members:</u> Josh Dogan, John English, Bryan Wood</p>	<p>Don Yarbrough contacted head of PE/Construction within AU. They will have several students interested in scholarship program. Also, it's likely their advisor for Senior Project would be interested in joining ICRI.</p> <p>Upcoming ACEC meeting cancelled. Still need to put together booth info.</p> <p>Steve needs photos of projects for banners.</p>
<p>Speakers & Topics Committee</p>	<p>Create topics for all events; line up speakers & produce their bios.</p>	<p><u>Head:</u> President (Don Yarbrough)</p> <p><u>Committee Members:</u> Michael Davis, Bryan Wood, Ryleigh Tatum, Ryan Mayberry & Wesley Lowman</p>	<p>All functions are on hold for now. A discussion took place re: using online vs. in person meetings, vs. hybrid of both. John English to explore the venue and technology for possible online meetings.</p> <p>WHAT DO MEMBERS WANT:</p> <p>1 - 2 hour seminar w/ networking after/before 1/2 day w/ networking or full day meetings?</p> <p>Using the three format listed above, which meeting format would prefer for each of our three annual meetings (can be different format for each meeting?)</p> <p>Spring: Summer: Fall:</p> <p>Additional suggestions? Please let us know.</p> <p>Old S&TC items: <u>Summer Meeting</u> Possible places: Top Golf; Civil Axe Throwing; Clay shoots. Jerrub will be coming up with some topics. Thermal effects of concrete.</p>
<p>Web Content & Media Committee</p>	<p>Liaison to site creator/manager (WTI); creating and managing website/social media/blog content in a timely manner; creating fliers for events; creating content for CRB and ICRI National; taking pictures at events and posting them; manage DropBox; manage Constant Contact.</p>	<p><u>Head:</u> Secretary (Steve Schoonover)</p> <p><u>Committee Members:</u> Josh Dogan, Danny Horn, Jeff Theo</p>	<p>We are live, but have made changes to site, including Pensacola nighttime shot.</p> <p>Steve to setup DropBox with passworded folder for minutes with financials. UPDATE: All files will be housed on the site!!</p> <p>Banners: Steve to send out e about needing pics. Info sheets for members to fill out.</p> <p>Motion made and approved to file our credit card with WTI for payment after approval of invoice.</p>

<i>Event Committee</i>	Responsible for venues; responsible for providing event info to Web Content & Media committee; manage catering (food/drinks/ice/snacks); booths; sponsors; all things physical (ICRI bulletins, coupons, literature, signage, computer).	<u>Head:</u> Treasurer (Wesley Lowman) <u>Committee Members:</u> Freddie Boudin, Danny Horn, Don Yarbrough	Jeff T to follow up on a Sept 2020 networking event somewhere. Josh D: ACEC has a meeting coming up which we should be sponsoring with a table etc. Steve is looking into the banners and brochures for such. Does National have anything for table top presentations? Not really, but they will look into creating something. A bit of confusion as to how to handle speakers that also want a booth; how many free tix they receive, etc. This will be taken up at the Pensacola BOD meeting. UPDATE: All speakers will receive a booth and one (1) ticket for entry. OLD ITEMS RETAINED FOR FUTURE USE: Do we want to go to three <i>meetings</i> per year (Fall/Winter/Spring) and 1 or 2 Summer Socials? - Yes. Two all days in non-SEaAL year, plus one ½ day meeting. In a joint SEaAL year, GSC will have one all day and one ½ day meeting. Meetings will still be \$135 members/\$160 non-members. Looking at raising non-member rate to make it more attractive for them to become Chapter members. For future meetings: Sponsorships: <u>PREMIER SPONSOR:</u> \$1,000.00 (includes tabletop + 1 tickets + logo on flyer and recognition, and screen recognition + get to speak for up to 5 minutes) <u>GOLD SPONSOR:</u> \$750.00 (includes tabletop + 1 ticket + logo on flyer and recognition , and screen recognition) <u>SILVER SPONSOR:</u> \$500.00 (includes tabletop + 1 ticket + logo on flyer and recognition) Tabletops: \$250 (includes 1 ticket)
<i>Promo Committee</i>	Don, Gary, Danny		
	E-mail list purging	Danny Horn, Don Yarbrough, Wesley Lowman, Freddie Boudin	List has gotten smaller as Danny deletes those e-mails/members that are bounced back. Still over 600 receiving our e-mails.
	National Chapter	Bryan Wood	Chapter Awards completed.
UNFINISHED BUSINESS			
	Future meetings:	Not called for.	
	Google Drive & Constant Contact:	Being deleted.	
	Sign / Banner easel & logo update:	Steve to try and get banner basics done. Submit to Media Committee and John E.	
	Constant Contact update (Missy with assistance from Wesley)	Danny Horn will be handing the Constant Contact duties off to Ryleigh Tatum on Thursday, January 23, 2020.	
	Update of our Literature and handouts	Don Y to get listing of what we've on hand, and we need 3 sets of chips.	
	Looking at other Chapter's ways to market via web and social media etc:	Two weeks prior to every conference / seminar each BOD member will be responsible for contacting "X" number of members who have not registered for the event.	
	Karma Management	Rhea still not able to take over.	
	Insurance	We now have D&O insurance.	
	ID regional heat zones from our membership roster.	Danny, Bryan, and a few others to contact engineers etc to have a lunch meeting with potential members in MS. Plus we take out booths in other organizations meetings. Same for FL.	
		By Laws changes will be reviewed later.	

NEW BUSINESS

Motion made to explore desktop speakerphone for future meetings.

New shirts will be ordered, Tables/Portfolios/Tumblers Etc - Don & Gary to work on.

Motion made to donate \$1,000.00 each to two different orgs, and one for \$500.00, related to food bank type. Approved.
- Don & Freddie to get info.

ICRI ROUNDTABLE

Steve Schoonover

Leftover from previous meetings.
Steve reviewed items as follows.

ICRI ROUNDTABLE 2020-02-27

National started implementing a mandatory safety message at all of their meetings.

Need "40 Under 40" nominees from the chapters!

Create a "Policy Manual" to cover the way we are doing business.
"ICRI CONFLICT OF INTEREST" document available from Dale R. I requested them. They moved much out of their By Laws and into Policy Manual as they are easier to change than By Laws.

Come up with ways to get "micro-volunteers."

Should give 4 months minimum notice for events! When you finish your Spring event, within one month have the date for the next one and plan it then!

Need CSMT and CSRT certifications!

ACI 562 Repair Code speakers available if we want to have one at a Chapter meeting.

BOD meeting every month...only way to stay on top of items.

1/2 day seminar + 1/2 day of golf (etc) Social events!

Calendar Calendar Calendar! Let the members know. Get it on the website.

National meetings: Those presenters CAN come to the Chapter meetings and present. Go to them and find out which ones you want.

Let firemen do presentation pertaining to falls/dangling other safety related.

On website Convention Presentation Archive -
https://www.icri.org/page/conv_handout_archive

Provide National/Dale with updates to our calendar and website VIA https://www.icri.org/page/chapter_submit

Change to ICRI Member logos <https://www.icri.org/page/Member-Logo-Download> for personal usage. Can also do chapter with it.

Works:

- Clay shoots have been successful, charge per team, also has sponsorships, awards at the end.
- Lunch meetings 1 hour networking, 1 hour presentation
- Each shooting station gets a sponsor at clay shooting.
- Golf Tournament, Brewery for social events, invite Property Managers/Condo Association Managers to seminars especially on coast; panel discussions.
- Two conferences per year due to large area of coverage; No theme for conferences, speakers from within and external of chapter
- Mega training - two day events - PDH = 10
- Axe throwing summer social from 3 - 5 PM, golf tourney, Christmas party with casino night,

Doesn't work:

- Breweries
- Lunch meetings.
- Lunch and breakfast meetings.
- Dinner meetings.

Student memberships

TVA Dam

Prophet within

Social + baseball

Shot-crete demo we did

Chapter Awards

- Get a local project awards program going!!

Insurance - ICRI National can provide a certificate of insurance for overall - NOT "officers and directors" insurance, also look into Treasurer's Bond
Our G&L quote includes "Employee Dishonesty" coverage which is the same.

At meetings give away a \$100 gift card - must be present to win...drawn from ALL of the member names, accumulating if member not present.

Double non-member pricing.

Committees: Heads are BOD members, they responsible for recruiting their own committee. President should not be on a committee.

"Items for discussion & items for decision"

BOD meetings should have set start and end time, but usually no more than one hour.

NEXT MEETING SCHEDULED	July 7, 2020 @ 1:30
RECORDED & SUBMITTED BY:	Steve Schoonover